

Job tender

International IT Coordinator (f/m/d)

The Economy for the Common Good (ECG) provides a wide range of IT services, from email to Wiki and Web for its members from all over the world.

The IT department (IT Hub) has recently restructured its job positions and is looking for a person with a strategic vision to coordinate the international IT team, to be able to provide the movement with solid IT services in order to support the ECG international growth.

General responsibilities

Management of IT Services

- Coordinate IT projects together with the IT Hub, IT staff and relevant stakeholders
- Actively work with the volunteers of the IT Hub and coordinate their contributions
- Maintain contact to external service providers (e.g. hosting, software), control costs and keep an eye on quality of service
- Administrative management and 2nd/3rd level IT support
- Help to fulfill the main goals within the statutes of the IT Hub
- Encourage movement members to make more and better use of available IT tools
- Contribute to the ECG strategy in topics related to IT services and tools
- Personnel responsibility and supervisor for employees or contractors

Quality Assurance and Strategic Development

- Strategic IT service development: Review of current architecture and potential adjustments and extensions in close cooperation with the IT Hub
- Monitor satisfaction of end users
- Conducting an annual ECG wide IT survey
- Keep close communication with the IT support team about major issues
- Monitoring of services (eg. uptime / resources)

Communication and Coordination

- Coordination and moderation of the IT Hub meetings
- Close communication with the volunteers of the IT Hub and IT staff in the movement
- Attendance in the IT stakeholder meetings
- Attendance in movement-wide project planning meetings
- Support of the ECG Management Team and Federation Membership Council in IT related topics
- Actively participate in ECG projects that require technical support and/or analysis

Requirements and skills

- Broad IT know-how ideally in Confluence, Jira, Wordpress, Nextcloud, Mailservers, LDAP, mImmj, CAS SmartWe or other CRM systems
- Experience with Linux servers (Debian), Git and the administration of common FOSS software (partly listed above)
- Programming experiences

- Strong affinity to open-source software
- Strategic thinking
- Proactivity
- Communicative, open personality, team player
- Respectful communication
- Open to changes
- Fluent English is required, fluent German is helpful
- Acting accordingly to the ECG Code of Conduct and values
- Active participation in the ECG movement would be appreciated

About ECG

The Economy for the Common Good (ECG) is an economic model, which makes the Common Good, a good life for everyone on a healthy planet, its primary goal and purpose.

At the heart of this concept lies the idea that value-driven businesses are mindful of and committed to: Human Dignity; Solidarity and Social Justice; Environmental Sustainability; Transparency & Co-Determination.

The International Federation for the Economy for the Common Good e. V. is the international umbrella organisation to support the ECG movement on a global perspective.

It is a grassroot volunteer movement organised into local chapters as well as regional and national associations.

Working conditions

Contract Type: Employee / Service contract

Workplace: 100% remote or at the ECG office in Hamburg

Working hrs: 20-30 hours / week

Salary: The Economy for the Common Good pays fair wages based on the ECG salary model.

Start: Jan. 1st 2023, with three months probationary period

Contractor

International Federation for the Economy for the Common Good e. V., Hamburg

federation-office@ecogood.org

Applications

Be part of our movement and an awesome team of staff and volunteers and help working for an economy designed to promote a better life for people and planet.

To apply for this position please send a CV and a supporting statement outlining your experience and suitability for the role to luciana.cornaglia@ecogood.org by the 10th of December 2022.

Please add "International IT Coordinator" in the subject.

ECG welcomes applications from those who are under-represented in society.

Interviews will be held online.